

**Miss Salsberry's
Classroom
Handbook
2009-2010**



Dear Students and Parents:

I am extremely excited to be beginning the new school year. I hope everyone's summer went well. If it was anything like mine it certainly went by fast! But, to me that is a good thing. I always get excited about all of the new things that come with a new school year: new students to get to know, new school supplies, new bulletin boards, and so on.

To tell you a little bit about myself, my name is Stephanie Salsberry. I graduated from Fort Hays State University in December of 2007. As most of you know, I began teaching in Wellsville in December when the three third grade classes were split into a fourth. It was a challenge taking students from three classrooms and mixing them together into one. I feel I have gained so much from that learning experience. I am looking forward to starting fresh this fall with a class all my own. I am not yet married, and my only child is a big fat cat named Oscar who I adopted from a shelter last December. He thinks he is the owner of my apartment and tends to get into mischief from time to time. In fact, throughout the year you may get to experience his mischief through bite marks on graded assignments. (He likes to try and help me with my school work.)

I believe that parents and other family play a major role in each student's learning. Therefore it is essential that the lines of communication open between us. I plan to send frequent e-mail updates throughout the year, and anyone is welcome to e-mail me at ssalsberry@usd289.net. The planner is also a great communication device. I will jot notes about missing work, or accomplishments. Feel free to communicate with me in the same manner. I try to keep my school phone set to voicemail during class times as to not interrupt instruction, but if you leave a message I will get back to you as soon as I have time available. After school hours feel free to call my cell phone at

620-430-1034. It is unfortunately a long distance number but I have it with me most of the time.

I look forward to working with you this year!

Sincerely,

Stephanie Salsberry



Classroom Rules

Our classroom rules are extremely simple. They are:

1. Respect Yourself
2. Respect Your Teacher
3. Respect Your Classmates

Every day we each make a choice on what kind of day we want to have. As long as we all come to school with a positive attitude, and respect ourselves enough to put our best foot forward each day, we will all be able to have the best day possible. If we show respect to ourselves, the teacher, and our fellow classmates, then we will be able to make the right choices and have a great year!

Discipline Policy

All of us make mistakes sometimes. Unfortunately, when we make mistakes in life, there is almost always some kind of consequences. Our classroom is not any different. This year we are going to use a star system for discipline. Each student has a green, yellow, and red star on their desk. These stars represent how well we have respected ourselves and others through out the day.

If you have all 3 stars, you are shining bright! You are having a great day. At the end of they day, you are going to get a sticker in your planner. Congratulations! If you get 20 of them you will get a prize!

If you lose your green star, you needed a warning! As I said, all of us make mistakes. You have made a mistake and I have had to warn you. You owe me 1 lap at recess to think about how to shine more brightly for the rest of the day. You will mark your planner green at the end of the day.

If you lose your yellow star it has been a bit of a rough day! You made a mistake, and I warned you. Even though you had a lap to think about it you are still having trouble being respectful. You owe 3 laps at recess. You will mark your planner yellow at the end of the day!

If you lose your red star, you are no longer shining at all! After several warnings you are still not being respectful. You will lose all of your recess and write a letter to your parents. You will mark your planner red at the end of the day.



Homework Policy

In my classroom I like to help students develop some organization and responsibility. Most of the homework you have will be items you were not able to finish during class. I try to give at least some time to work on assignments during class time, but sometimes this is not enough time for all students to finish. Work that is not completed needs to be taken home and completed as homework to return the next day. Occasionally, I will assign a project or assignment that is strictly homework.

If an assignment is taken home as homework you are expected to be responsible enough to complete the assignment and have it ready to hand in the next morning. If the assignment is not completed it will have to be completed at recess. If the assignment was left at home, I will provide an extra copy for you to redo at recess. (It is much easier to keep it in your folder and only have to do it once!)

It is important to respect yourself enough to put your best effort into your work. Also, sometimes we give our best but still struggle. Assignments in which you score Approaching Standards or lower will need to be corrected. This will help make that you understand the information.



Take Home Folders and Planners

Take home folders- to help you stay organized I will provide a take home folder with four pockets. This folder should go home with you every day, and be taken to each classroom with you. The pockets will be used for:

Pocket 1-work that needs finished: Any assignments you do not finish during class can be put in this pocket. Then it will be easy to find when you get home!

Pocket 2-work that needs handed in: Once you finish your assignments at home you can move them to this pocket. Then you know they are done and will be able to find them in the morning.

Pocket 3-papers that need signed: Anything that your parents need to sign should go in this pocket. Then they know exactly where to find it.

Pocket 4-papers that can stay home: At the end of each day you should check your mailbox. Anything in it can go in this pocket.

Planners- Planners should be taken home with your Take Home Folder every night. After you have shown your parents your folder, they need to sign your planner. If the planner is not brought back to school the next day, and signed, you will have to walk 1 lap at recess.